

YE STUDENT COMPANY

PRODUCT/SERVICE APPROVAL FORM

Before you move onto launching your product/service it is a requirement of the Programme that you gain approval for your chosen product or service from Young Enterprise.

YE Student Company Name	
YE Student Company Number (See My Company Info section of YE Online)	
YE Centre Name (School/College)	
YE Centre Lead Name	
YE Centre Lead Email Address	
YE Business Adviser	
Ye Business Adviser Email Address	
YE Area Board Name	
Email address for YE to correspond with the YE Student Company.	

PRODUCT(S) OR SERVICE

Please describe in detail the product(s) or service:

- Yes No Is your product/service listed in the exclusions of the Insurance section of the YE Student Company Operating Framework?
- Yes No Do you plan to produce or manufacture foodstuffs, or buy unbranded food/drink products for consumption
- Yes No Will it involve foodstuffs that are subject to refrigeration and special storage arrangements, or products of a sell by date under three months, or which would have reached the sell by date at time of sale



Does your product or service involve manufacturing, reconditioning, alteration, repair, sale or supply of:

- Yes No cosmetics and beauty preparations including Henna products and face paints, other than the re sale of proprietary branded products, including soap, perfumes and bath salts
- Yes No the manufacture, modification or sale of any product which has to be plugged into the mains electricity supply
- Yes No alcohol or tobacco products or events where alcohol or tobacco are being sold or served even if students are not directly involved in serving these products
- Yes No gambling activities with the exception of raffles where cloakroom tickets are sold exclusively within the school or college
- Yes No goods for animal consumption
- Yes No acids, gases including helium balloons, explosives, fireworks and chemicals; drugs and pharmaceutical products
- Yes No goods for use in the repair and maintenance of mechanically propelled vehicles
- Yes No fertilizers, crop and weed spraying preparations
- Yes No travel agents, tour operators or taxi services

HEALTH AND SAFETY

- Yes No Is your product or service safe and legal?
- Yes No Could your product or service physically hurt someone even though it was not intended for this purpose?

How will you ensure safety? _____

INTELLECTUAL PROPERTY

- Yes No We have viewed the Intellectual Property (IP) Guidance on Intellectual Property from the Intellectual Property Office and understand that we will be breaking the law if we are infringing anyone else's IP.



- Yes No Does your product incorporate a design that has been copied or adapted from elsewhere?
- Yes No If yes, is it a copyrighted image?
- Yes No If yes, have you gained written permission to sell under your own student company branding?
- Yes No Or is the design one that you created?

Note: Using copyrighted material is prohibited unless you have written permission to use the design(s). Written permission should be included.

Young Enterprise reserves the right to reject any product or service that it deems inappropriate or is not covered by Young Enterprise Insurance.

YOU MUST OBTAIN PRODUCT APPROVAL BEFORE PRODUCTION OR SOURCING YOUR PRODUCT/SERVICE

Student Company Name

Student Company Registration Number

Signed by (on behalf of the student company)

Name

Director Role

Business Adviser Name



Please submit this form via email to your local Young Enterprise Manager. You should receive a reply within 5 working days.

If you are have any questions please email info@y-e.org.uk or telephone 01865 776845

For YE Use Only

Approved by _____

Signature _____

Position _____

Date _____

Please file a signed copy in the Product Approval File [M:\Programmes\Company-based\Company Programme\Product Service Approval 2017_18](#)

